

**River Heights Community Association
Board of Director's Meeting
November 24, 2015**

MINUTES

Present: Hali Drewlo, Ruth Rousell, Gerald Rousell, Rachelle Lockwood, Mark Planchot Stacey Edwards (L), Sheila Kavanaugh (L)

Call to Order 7:45

Quorum not met at this time

Approval of Agenda

- Moved by: See End
- Seconded by: See End
 - Carried

Adoption of Minutes from October 27, 2015

- Moved by: See End
- Seconded by: See End
 - Carried

Old Business 8:00

1. Will Power/Just In Case Presentation – Set for January 18 & January 26 in the River Heights Library. More details to follow (times, registration details, etc.), and will be relayed to the community via Facebook and website. There is a notice in the newsletter with dates and where to get more information once it is available. Unfortunately, the Will Power portion will fall on a RHCA meeting night due to lawyer availability. At this time, it is recommended to move the RHCA meeting to one week earlier in January to accommodate.
2. Website Update – Working model for us to look at will be available in about a week. The website is capable of a photograph which we will be able to change, as per feedback received.
3. Newsletter Update – Sample of Draft distributed. Copy to be at printer by Friday. Addition of rink supervision hours should be added if it is not too late. Will also try to have a note added regarding the availability of park improvement grants.

New Business 8:15

Go Out & Play – Previously emailed by Mark

The Challenge runs March 1 – 10, 2016. There is an additional \$10,000 prize for one community in Regina, Saskatoon, Moose Jaw and Prince Albert towards a community project designed to inspire active outdoor play. Suggestions for the prize were seating at the rink, landscaping, awareness, etc. We need someone to take the lead on this.

Holiday Train

This year it is stopping in City Park and the CPCA is planning a large event around it. It will stop on Sunday, December 6 from 8:45-9:15. Given the tight timeline, we will not try to piggy back on their event or help them out, but will share their promotional materials when it becomes available.

Committee Reports: 8:30

Indoor Coordinator – Hali Drewlo/Erica England

- Custodian issues should be better as Hali has spoken to the ERHS principal.
- Registration for the next session will be Tuesday, January 5 from 5:30 to 7:30 in the RHCA Library.
- There will be lots of cancellation times for the January to March session due to school commitments with the gyms.
- The yoga instructors do not feel that more foam blocks are required but they would like us to purchase bolsters if we are able. They will get Hali a quote which will be brought to the Committee for consideration.
- They tried to get Gentle Fitness but the instructor's requested hourly rate was much higher than we pay current instructors, and it would be hard to break even.
- They may try new programs with instructors that may charge less due to the popularity of the program.
- It is important to keep our mandate in mind when charging our community members for programs.
- Mark spoke to Lisa Craig at SPSD. Rental contracts will now specify setup/equipment needs so it is on the documents that are relayed to the caretakers. The hard copy of this correspondence was given to Hali.

Soccer Coordinator – Jessica Anderson/Leah Hipperson

- No Report

Memberships Coordinator – Rachelle Lockwood

- 138 paid memberships & 11 executive memberships. Financials show slightly less but it is hard to allocate income at times, depending on how it is received, if it is refunded, etc.
- A policy should be considered to not refund memberships when people drop out of programs.

Basketball Coordinator – Wendy Benson/Stacey Edwards

- Things going well.
- Some teams are moving up a division as they are doing so well in their own.

Rink Coordinator – Scott Sinclair

- Flooding has started
- Supervised skating times will be Monday, Tuesday and Wednesday from 6 -8 pm.

Social Coordinator – Vacant

Newsletter Coordinator – Sherry He

- Sherry was not in attendance so Ruth updated everyone.
- There was not much information submitted and there is very little time remaining for submissions.
- It should be distributed the first part of December.

Website Coordinator – Andrew Welham

- Development is going well. Hopefully he will have a working model in a week or so.
- We will then give the executive access to it, get feedback, etc. before going live.

Civics Coordinator – vacant

River Heights School Liaison – Erica Hoffart

- No report

St. Anne's School Liaison – Vacant

Community Consultant – Mark Planchot

- Report attached to agenda.

- January 15 is the deadline for the Sask Lottery Community Grant. Mark would help someone if we had a willing person to fill in the application. It is a significant dollar amount. Mark will re-send the grant application so we can see what it entails.
- January 31 is the deadline for the Park Enhancement Grant. Again, it was circulated prior and it would be nice to see someone step forward to complete the application and follow through on a major community improvement. We can get community feedback to see what people are interested in doing in the community. Ruth will try to get something to Sherry in time for inclusion in the upcoming newsletter.
- Year at a Glance calendar – forwarded by Mark. This shows when all the upcoming deadlines are. It could be used at the beginning of each CA meeting to ensure we are not missing a deadline and all that needs to be done is being completed.

Financial Report – Sheila Kavanagh 8:45

- Report attached to the agenda
- Not much income for October. There will mostly be expenses now until the next Indoor Registration. The month-to-date shows a loss but overall for the year still shows a surplus.
- The next large expense will be insurance. This year it will be \$1,500 due to the new list of assets we have insured. The budget was set at \$1,200.

MOTION: Stacey Edwards made a motion to allow Scott to investigate the costs to repair or replace the current hose which is leaking, up to \$500.

Seconded by: Sheila

Carried

Stacey has also forwarded to Scott the names of 2 kids interested in paid position. Since we have a supervisor, maybe one or both could help with flooding.

Motion to accept the Financial Report: Gerald

Seconded by: Ruth

Carried

QUORUM MET:

Approval of Agenda

- Moved by: Sheila
- Seconded by: Hali
 - Carried

Adoption of Minutes from October 27, 2015

- Moved by: Ruth
- Seconded by: Stacey
 - Carried

Next Meeting Date:

January 19, 2016 **NOTE: ONE WEEK EARLIER** due to Will Power Presentation

Motion to adjourn: Rachelle

Adjourned 9:10